



A55K Professional Certification Test Instructions

Congratulations on being prepared to take the A55K Professional Certification Test!

You will be taking a web-based test through Proctorio (remote proctoring service). To ensure a secure testing environment you will be asked to turn on your web-camera, your ability to use other programs will be temporarily suspended, and you will be advised to not take the test in an area where people can be seen moving behind you.

We apologize in advance if this causes any problems.

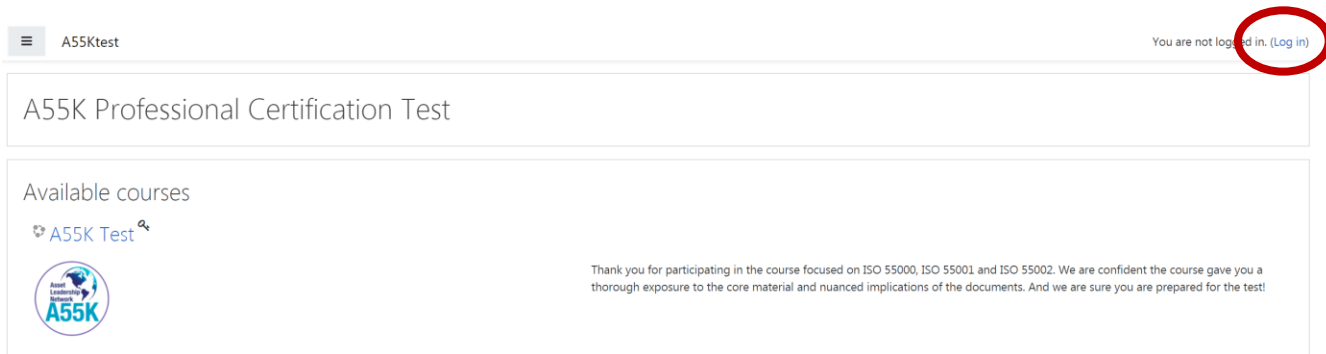
Thank you for working through the challenges of securing a remote testing environment!

If you have followed the instructions, but are still having an issue accessing the test, contact the ALN Technical Director - Nick Knoke - nknoke@assetleadership.net

Technical requirements:

- 1. Computer with Camera (webcam)**
- 2. Chrome browser**
- 3. Email that you can access via the browser**

1. Go to <https://a55ktest.assetleadership.net/moodle/> and click "Log in" in the upper right.



2. Create a new account. **Note that this is not your AJAG course login!**

A55K Professional Certification Test

Username

Password

☐ Remember username

[Forgotten your username or password?](#)

Cookies must be enabled in your browser

[?](#)

[Log in](#)

Is this your first time here?

For full access to this site, you first need to create an account.

[Create new account](#)

Be sure to use an email that you can access within the Chrome browser.
Also make a note of your username and password!

A55K Professional Certification Test

New account

[Collapse all](#)

▼ Choose your username and password

Username

Password

The password must have at least 8 characters, at least 1 digit(s), at least 1 lower case letter(s), at least 1 upper case letter(s), at least 1 non-alphanumeric character(s) such as *, -, or #

▼ More details

Email address

Email (again)

First name

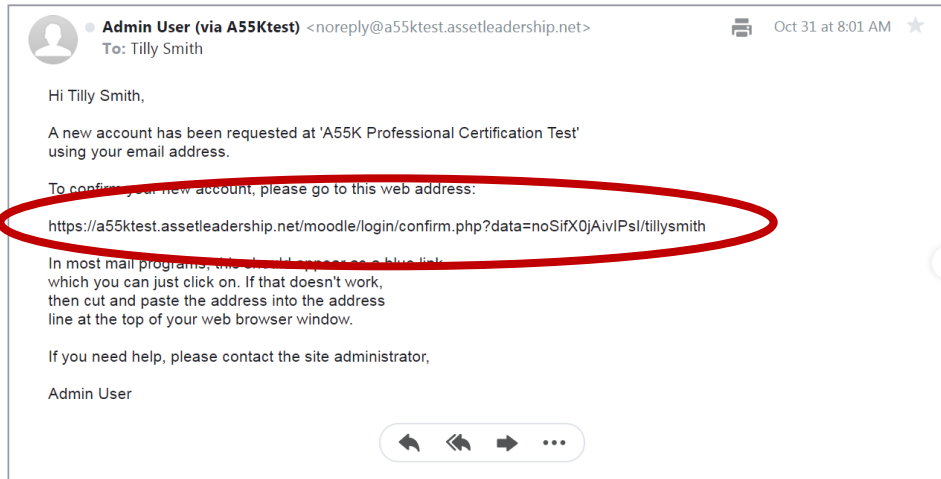
Surname

City/town

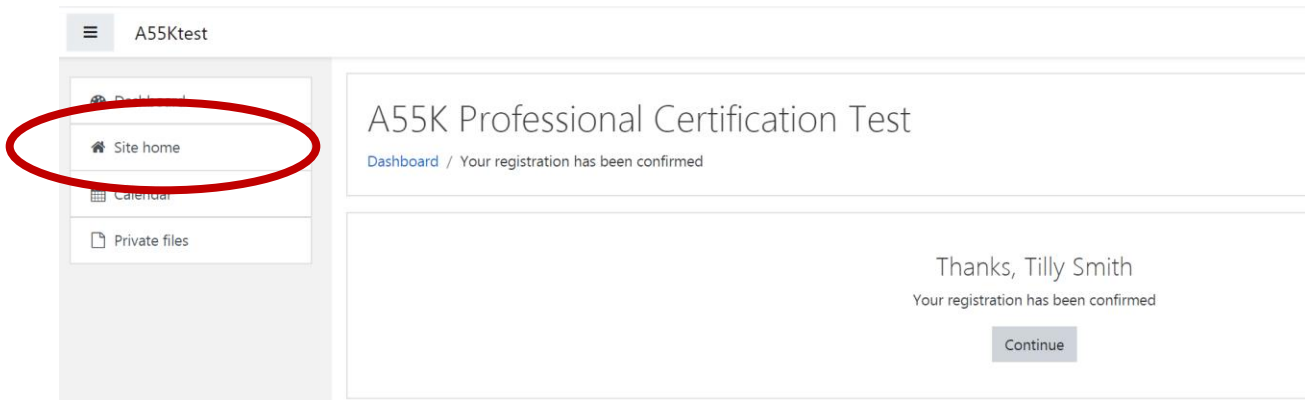
Country

[Create my new account](#) [Cancel](#)

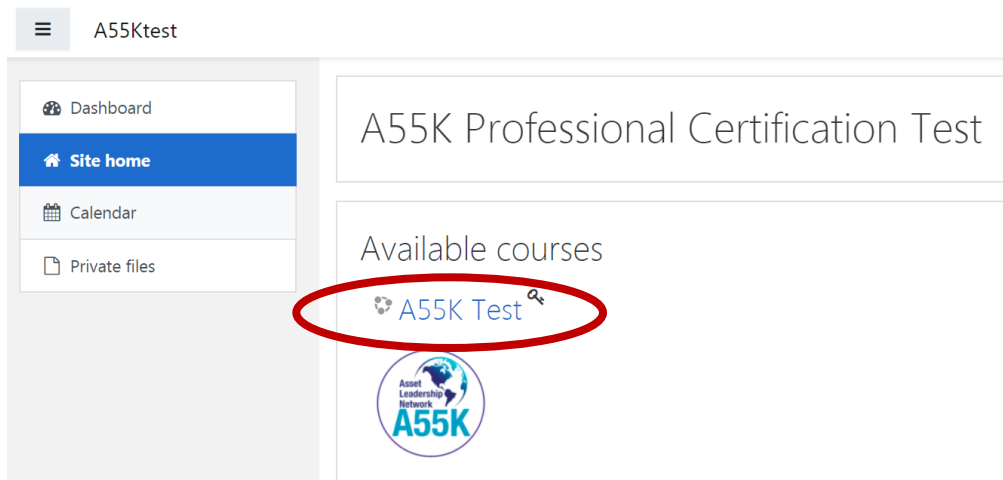
3. Go to the confirmation email in the appropriate inbox and follow the link to your dashboard.



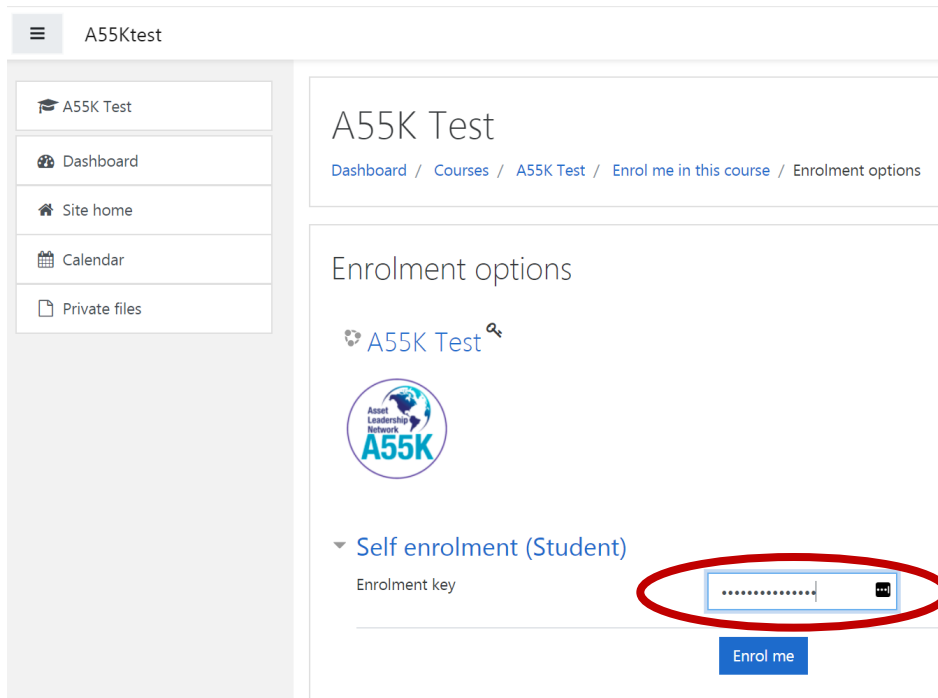
4. Click on the dropdown menu in the upper left and click "site home".



5. Now click "A55K Test" under "Available Courses" (center page).



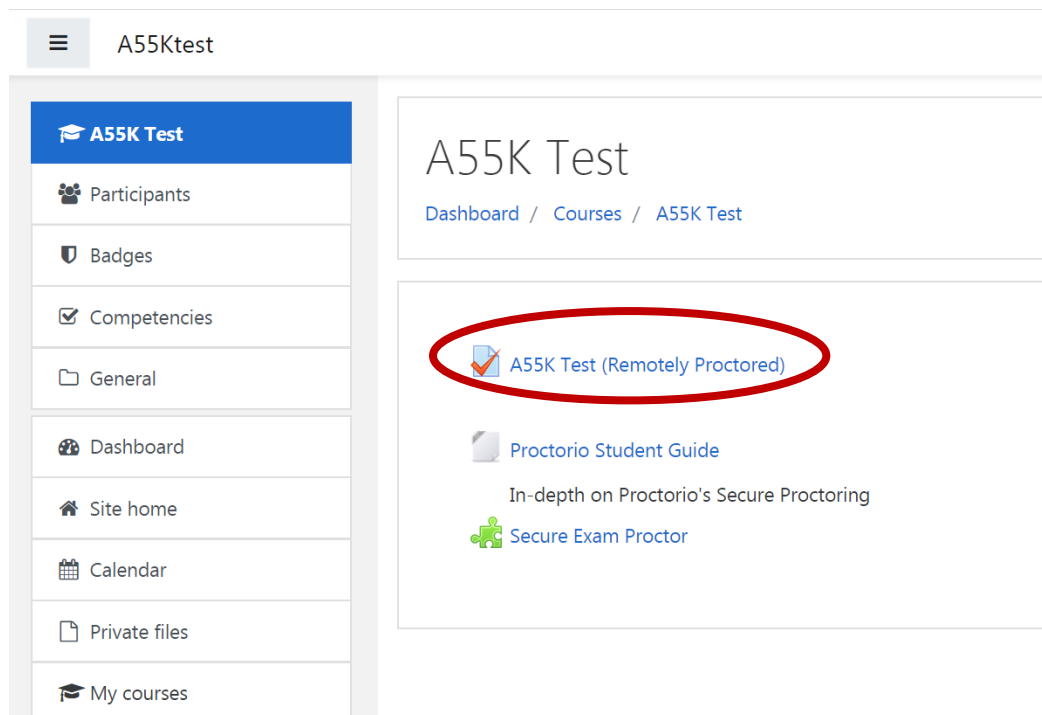
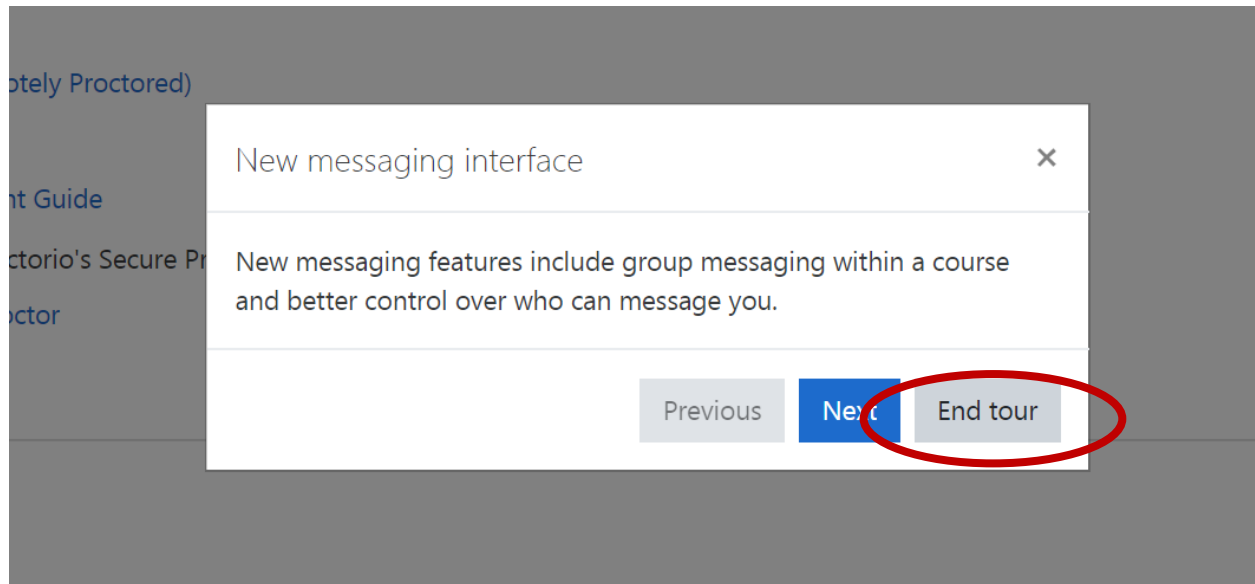
6. Then, enter the **self-enrollment key**: **assetleadership**



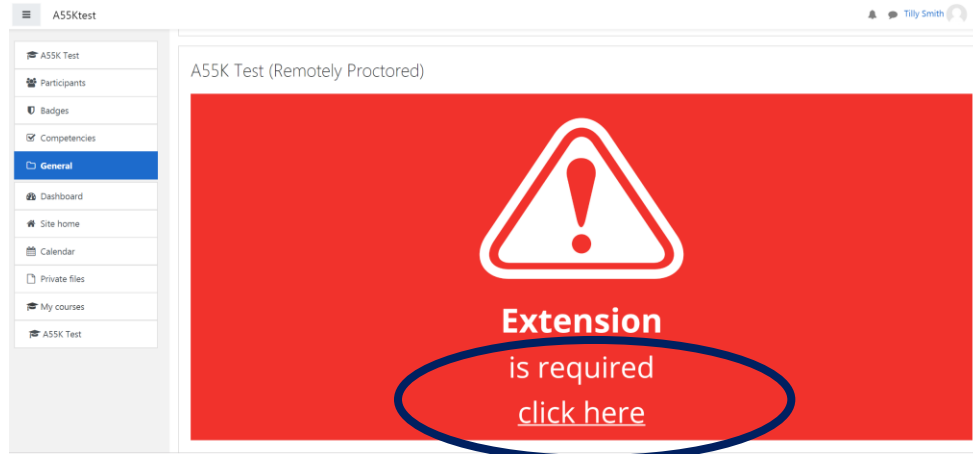
The screenshot shows the 'A55K Test' course page in a learning management system. On the left is a sidebar with navigation links: 'A55K Test', 'Dashboard', 'Site home', 'Calendar', and 'Private files'. The main content area has a breadcrumb trail: 'Dashboard / Courses / A55K Test / Enrol me in this course / Enrolment options'. Below this, the 'Enrolment options' section displays the course name 'A55K Test' with a magnifying glass icon and a circular logo for 'Asset Leadership Network A55K'. Under the heading 'Self enrolment (Student)', there is a label 'Enrolment key' followed by a text input field. The input field contains a series of dots and is highlighted with a red circle. To the right of the input field is a small icon of a mobile device. Below the input field is a blue button labeled 'Enrol me'.

7.a continues on the next page

7.a Then, click "A55K Test (Remotely Proctored)". You may get a popup box that says "New messaging interface"; if so, click "End tour".

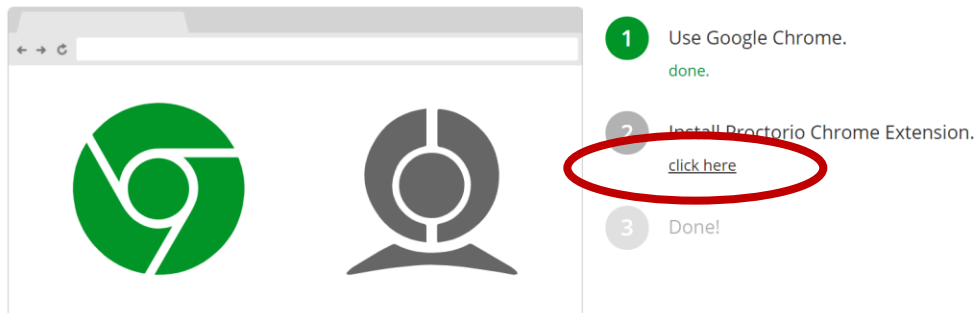


7. You will get a message “Extension is required, click Here.” This installs the Proctorio remote proctoring extension. Click on the link to install, and follow the prompts.
(Note* this install may be disabled on work computers, so if the Proctorio extension doesn’t download and install, try using a personal computer.)



Proctorio *Chrome Extension*

This course requires you to install an extension into your browser.



Proctorio Inc.

Scottsdale, Arizona.

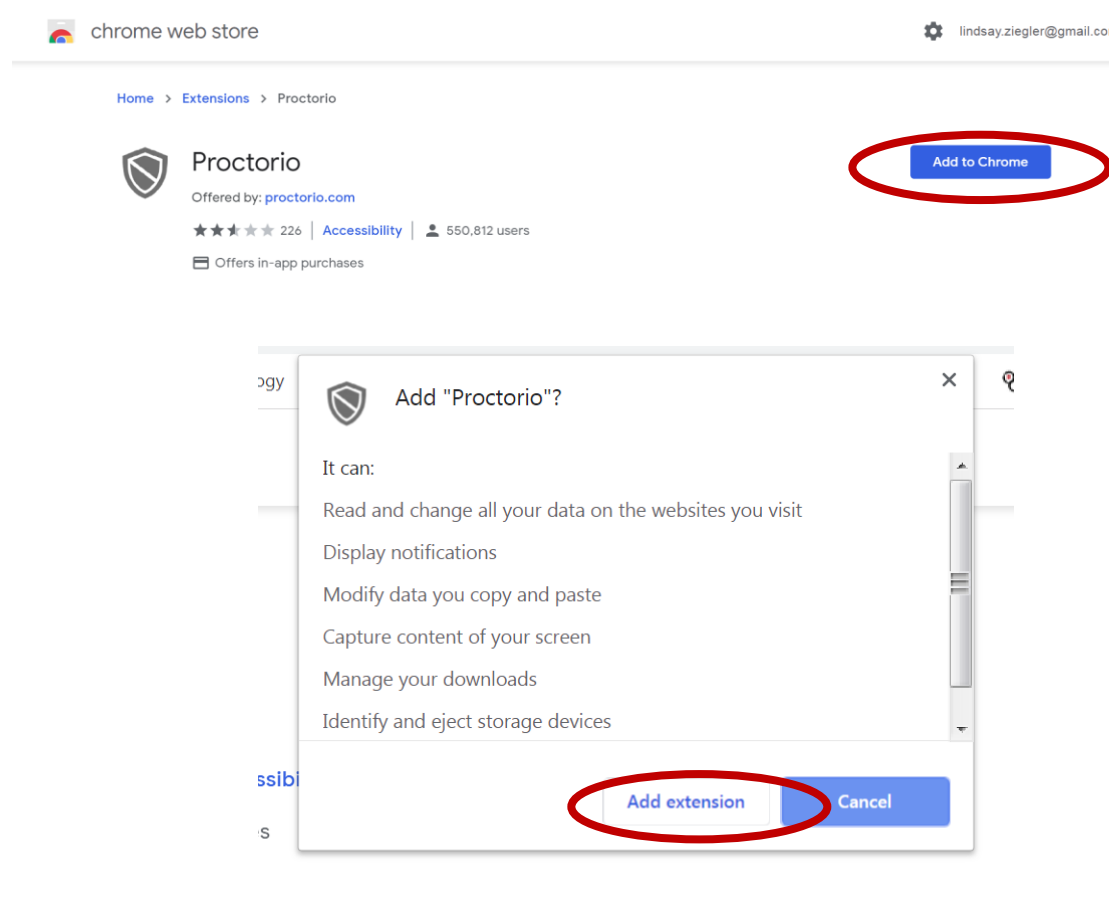
[Privacy and Cookies](#)

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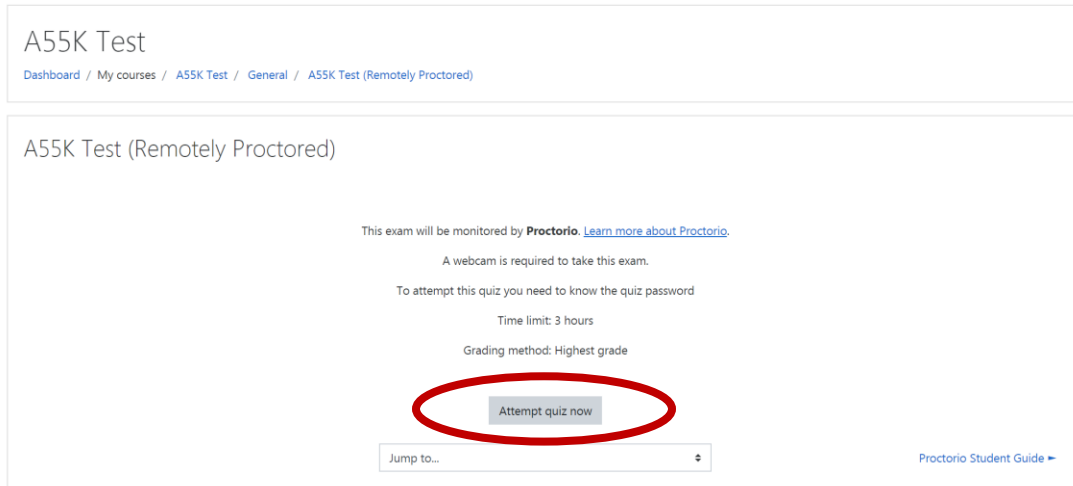
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Continuation of step 7



If you get a popup that says “Turn on sync”, just click on the X in the upper right to close. Then return to the Moodle tab on your browser.

8. When you are ready, click "Attempt Quiz Now". The system will require you to shut down all browser tabs except for the Moodle exam tab.



9. Follow instructions to verify a secure testing environment.
10. Whew! Finally, you can take the test! Thank you for your patience through this laborious process.
11. If you are having an issue with Proctorio, contact their 24/7 "live chat" support: <https://chat.proctorio.com/>